

WINCHESTER TOWN FORUM

11 September 2013

TOWN FORUM SMALL GRANTS 2013/14: AWARDS SUMMARY

REPORT OF THE FUNDING AND SUPPORT OFFICER

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RECENT REFERENCES:

[WTF174](#) – Town Forum Grants – 7 June 2012

[WTF183](#) – Town Forum Small Grants Programme – 21 November 2012

[CAB2432](#) – Core Grant Allocations for 2013/14 – 13 February 2013

EXECUTIVE SUMMARY:

In June 2012 Members agreed to establish a small grants programme independent of the General Fund grants schemes (Report WTF174 refers). This was intended to mirror the kind of funding available from parish councils for voluntary and community organisations outside the Town.

A sum of £5,000 was allocated for 2013/14, with a set of broad criteria agreed by the Forum last November. Authority was given to the relevant Assistant Director to assess and determine the grant allocations, in consultation with the Town Account Grants Informal Group.

The first round of Town Forum Small Grants has now been concluded, and this report summarises the awards made. It also suggests that Members consider their aspirations for the Programme in 2014/15 as the budget-setting cycle is now beginning.

RECOMMENDATIONS:

That Members:

- 1 note the grants which have been awarded under the first round of the Town Forum Small Grants programme;
- 2 refer any comments to the Chair of the Town Account Grants Informal Group for consideration in making future awards;
- 3 confirm that the Forum wishes to continue this Small Grants Programme, and proposes a budget for consideration by the Town Account Informal Budget Group as part of the Forum's 2014/15 budget-setting cycle.

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#### DETAIL:

##### 1 Introduction

- 1.1 In June 2012 Members agreed to establish a small grants programme independent of the General Fund grants schemes
- 1.2 The Small Grants programme provides funding of up to £500 for charitable, voluntary and not-for-profit organisations in the Winchester Town area. It is intended to mirror the kind of funding available from parish councils for similar organisations outside the Town.
- 1.3 A budget of £5,000 was allocated to the Small Grants Programme, and Members approved a set of broad criteria at the Forum meeting in November 2012 (WTF183 – Town Forum Small Grants programme refers).
- 1.4 Following the procedures approved by Members last November, officers have made 12 awards totalling £4,884.
- 1.5 This report summarises the awards made on behalf of the Town Forum and invites consideration about the future of the Small Grants Programme.

##### 2 The Decision Process

- 2.1 The Town Forum agreed last November that the relevant Assistant Director would determine the final awards, based on the advice of the Town Account Grants Informal Group. To this end, the Group met with officers on 12 June 2013 to consider a total of 18 applications submitted.
- 2.2 The Panel Members were referred to the criteria for the Programme, which stated that:
  - a) organisations must serve the people of the six unparished Wards, although Town Forum would be open to partnership funding with surrounding parishes (eg Badger Farm);
  - b) applications must be for one-off items of expenditure, not overheads or ongoing costs;
  - c) applications must demonstrate the support of the local Ward Member (eg in the form of a letter);

- d) applicant organisations must be a constituted body or a new organisation working towards this status;
- e) organisations should demonstrate community benefit;
- f) other organisations can apply on behalf of or be the accountable body for smaller or temporary organisations.

2.3 In addition, the Town Account Grants Informal Group considered qualitative aspects of the bid including:

- value for money (eg consideration of the estimated number of beneficiaries);
- the level of credibility of the bid in terms of the way it was structured, evidenced and costed;
- the distinctiveness and creativity of the project proposed.

2.4 The views of the Group guided the final allocations of the Assistant Director (Economy & Communities) which can be seen at Appendix 1.

2.5 Of the 18 applications, one was out of the Town area and three were deemed to be outside of the scope of the fund.

2.6 The total amount requested exceeded the sum available in the Small Grants budget. In some cases, therefore, an award of less than the amount requested has been made. In none of these instances is it considered that the awarding of a smaller amount will prevent the project or activity from taking place, as either:

- a) the activity can be scaled down in size to accommodate the difference, or
- b) the difference can be made up through other fund raising plans or reserve balances.

2.7 Members are asked to note the awards made following the assessment process. They are also invited to make any comments about the Programme which they would like to be considered by officers in determining any future grants under this Programme.

### 3 The Future

3.1 The sum allocated for Small Grants in 2013/14 was £5,000. Given the relatively modest size of the budget, it was agreed to run a one-off allocation process in this first year of the Programme.

3.2 Members may wish to consider their ambitions for 2014/15, in relation to this Programme. It is suggested that Members' wishes for the Small Grants be referred to the Town Account Informal Budget Group for further consideration as part of the budget-setting cycle

#### OTHER CONSIDERATIONS:

#### 4 SUSTAINABLE COMMUNITY STRATEGY AND CHANGE PLANS (RELEVANCE TO):

- 4.1 The Town Forum Grants directly support the Active Communities outcome of the Community Strategy, enabling not-for-profit groups to provide services and volunteering opportunities for local residents.

#### 5 RESOURCE IMPLICATIONS:

- 5.1 The Town Forum Small Grants budget for 2013/2014 is £5,000. A total awarded is £4,884.
- 5.2 The remaining £116 can be allocated as an emergency grant, if one arises during the year, or returned to the Town Account.

#### 6 RISK MANAGEMENT ISSUES

- 6.1 There are no significant risks arising from this paper.

#### BACKGROUND DOCUMENTS:

None

#### APPENDICES:

Appendix 1 – Town Forum Small Grant Awards Summary 2013/14

**TOWN FORUM SMALL GRANTS 2013/2014  
APPENDIX 1**

| WTF191: Appendix 1                              |  |                 |                          |  |
|---|--|-----------------|--------------------------|--|
| Name of organisation                            | Summary  | Grant requested | Grant amount recommended | Rationale for recommendation   |
| 11th Winchester Scout Group                     | Contribute to the security, safety & energy efficiency of the log cabin. Cabin is used primarily by Scout group however is also regularly used by 2 groups Karate club & war games. Occasional hire by the community at weekends and holiday. Brownies and Guides hoping to restart in autumn. (150 young people age 4-16 & 25 adult helpers), 50 children on waiting list | £500            | 0                        | Routine maintenance items. Not enough demonstration of inclusive community benefit   |
| 5th Winchester (Compton & Shawford) Scout Group | Installation of low energy LED lighting - replacement of 11 strip lights   | £500            | 0                        | Out of the Town area   |
| Age UK Winchester                               | Reconditioned laptop for co-ordinator to log appts and appointment cards for clients. Run an affordable foot care clinic for those who not qualify for free footcare on the NHS. Estimated service users 60-80.  | £360.99         | 360                      | Community benefit. Supporting vulnerable individuals where there is a service provision gap in the local area  |
| Bespoke Biking                                  | Provide mobile administration on rides and synchronisation with the office. To enable paper free administration on the rides and reference other activities. Purchase to assist 40-50 people. Tours start at Riverside/Cathedral and travel to a 5 mile radius.  | 415.93          | 0                        | Well supported by WCC grants already. Rides are predominantly for tourists which does not demonstrate local community benefit                                      |
| Blue Apple                                      | Second hand lighting deck. This will enhance the performances and will reduce the cost of hire and as it can be preprogrammed it will reduced labour costs. Caters for approx 70 people with learning disabilities, 16+  | £500            | 500                      | Community benefit demonstrated and long term financial benefit demonstrated  |
| Christ Church Winchester                        | Purchase resources/equipment for "Messy Church" non chargeable community events. Families come into the church for crafts, games activities, family meal around the tables and a short celebration service. 80-125 people within one session. Ages catered for 0-12.   | £500            | 0                        | Not enough demonstration of inclusive community benefit. Messy Church is a religious activity and not a craft club. This fund does not support religious activity. |
| Home-Start Winchester & Districts               | Fun & Fitness day in August. Incorporating sports activities and preparation of healthy lunches, whilst giving disadvantaged families some much needed fun. Estimated around 80 parents and children will attend.  | £500            | 500                      | Community benefit. Supporting vulnerable families  |
| Key Changes Music Therapy                       | Replace computer to enable Therapy Co-ordinator to use more efficient updated software and freeing up the old laptop for use by the Volunteer. Key Changes reaches 250 clients throughout Hampshire now have the facilities ready to expand the service.   | £482            | 400                      | Community benefit. Will support purchase of equipment.   |
| North Stanmore Residents Association            | Equipment (Gazebo, table, chairs, banner) for attending events such as Party in the Park and Estate Improvements Consultation  | £250            | 250                      | Demonstrated community benefit.  |
| Rainbow Club                                    | Rainbow club meets every Monday afternoon @ Stanmore Community Centre, membership of 40. Arrange outings to include 10 senior citizens who are not club minded. Coach cost for trip to Weymouth or Christ Church in July.  | £400            | 400                      | Demonstrated community benefit. Project supports the vulnerable isolated.  |

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|---|--|-----------------|--------------------------|---|
| Stroke Support Group  | Purchase an Ipad2 for approx 8 members to use. The apps will assist those with no speech and others with difficulty reading and writing. Once they have mastered the groups ipad their family could purchase one for their own use. The benefits would be ongoing.   | £329            | 329                      | Community benefit. Supporting vulnerable people   |
| WACA  | Set up a community forum for North Winchester which will take ownership of the St Barnabas and Harestock Community plan. Forum to start formally from Summer 2013. Start up costs applied for.   | £500            | 350                      | Community benefit supporting the local plan. Will support room hire for meetings for when the forum's formally constituted                                      |
| Weeke Tenants & Residents Association   | <b>APPLICANT NOW WITHDRAWN</b> - Community information day in September to provide information to residents of Weeke about a range of services offered by WCC Housing services and providing information on welfare reform and downsizing. As a major draw to encourage local people along we wish to seek funding for a hog roast which is free for attendees | £500            | 0                        | Catering should demonstrate value for money. Community benefit.   |
| WinAcc  | Warm up winchester will support residents on low incomes and no savings to access funding to replace old systems. Support required for co-ordination, management of volunteers, production of posters/leaflets   | £500            | 500                      | Community benefit. Supporting families on low income to access funding for appliances. Supporting the application upto £385 to undertake works                  |
| Winchester & District Young Carers  | Funding to enable Young Carers to run a Befriending Scheme for 12 months. Aiming to engage with 6-8 particularly vulnerable young carers (aged 8-17). Giving them the opportunity to go out with a volunteer on a fortnightly basis.   | £500            | 500                      | Community benefit. Supporting vulnerable young carers,  |
| Winchester City Penguins  | Provide 5 hours of instruction to a minimum of 14 children. Extra swimming lessons for All Saints and Winnall Primary Schools as part of a swimming programme 'Swim for the Future'. This will top up the existing PE curriculum swimming offered. Costs are for teachers, transport, certificates and photos.   | £500            | 395                      | Community benefit. Will support the teaching element of this project.   |
| Winchester Hospital Radio   | Roaming equipment so that the WHR can broadcast special coverage of the City's Hat Fair to patients in the wards at RHCH. The volunteers will be out on the street 5-7 July capturing interviews and the atmosphere. WHR is free of charge to the 400 in-patient beds. This equipment will benefit us to do other such broad casts.                            | £446            | 400                      | Inclusive community benefit supporting the vulnerable in hospital to join in the Hat Fair celebrations. Will support the equipment purchase.                    |
| Winchester Street Dance Academy (partnership funding application from Winnall orgs) | Joint youth event following Winnall Community Centre consultation day. Aim of event to promote services in Winnall. Suggested activities - graffiti art, careers & employment info, music, dance, sport, BBQ, theatre, climbing wall, photo booth, Djing, cake decorating, inflatables and possibly the dance act "twist & pulse". Event will be for 7+ years. | £1,000          | 0                        | Community benefit supporting the youth in Winnall. Will be funded via the GF Commissioning budget as the idea arose from an AD meeting with Winnall vol groups. |
|   |  | <b>£8,684</b>   | <b>£4,884</b>            |   |